

# Selecting Your Career Plan in Skyward

2020

SKYWARD®  
Galena Park ISD

Login ID:

Password:

Sign In

Forgot your Login/Password?

05.19.10.00.03

Login Area: All Areas ▼

[www.galenaparkisd.com/cte](http://www.galenaparkisd.com/cte)

  
**SKYWARD®**  
Galena Park ISD

Login ID:

Password:

[Forgot your Login/Password?](#)

05.19.10.00.03

Login Area:

# Step One:

## LOG INTO SKYWARD

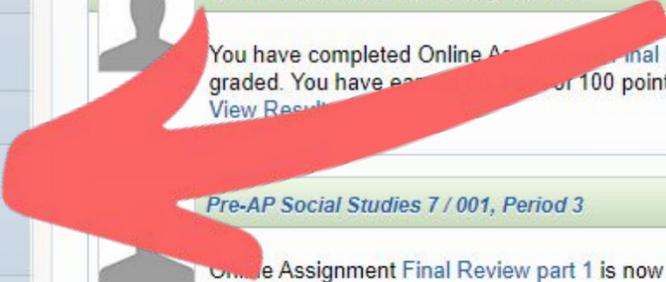
[www.galenaparkisd.com/cte](http://www.galenaparkisd.com/cte)

You have unread messages | You are hiding messages

- Home
- Gradebook
- Attendance
- Schedule
- Discipline
- Test Scores
- Graduation Requirements
- Career Plans
- Endorsements
- Academic History
- Portfolio
- Login History

**Frances Sellers (PAP SS 8 / 003, Period 4)**  
**Test Tomorrow** Tue Oct 8, 2019 9:21pm  
Don't forget to study pages 14-24 of your binder for the test tomorrow in History.  
Reply

**Pre-AP Social Studies 7 / 001, Period 3**  
You have completed Online Assignment Final Review part 1 and it has been graded. You have earned 100 points for a grade of 80.  
View Results



**Pre-AP Social Studies 7 / 001, Period 3**  
Online Assignment Final Review part 1 is now available until Tuesday, May 28, at 11:59 PM.  
Take Assignment

**Pre-AP Reading 7 / 007, Period 8**  
You have completed Online Assignment The Fruit Is Sweet- Quiz and it has been graded. You have earned 85.8 out of 100 points for a grade of 86.  
View Results

**Pre-AP Reading 7 / 007, Period 8**  
Online Assignment The Fruit Is Sweet- Quiz is now available until Friday, May 25, at 11:59 PM.  
Take Assignment

**Pre-AP Reading 7 / 007, Period 8**  
Online Assignment Informational- Secret Msgs has been removed.

**Pre-AP Social Studies 7 / 001, Period 3**

Upcoming Events

Fri Nov 15, 2019

Progress Report 2 Ends  
Galena I

# Step Two: SELECT ENDORSEMENTS

**Endorsements**

Home  
Gradebook  
Attendance  
Schedule  
Discipline  
Test Scores

**Declared**

Endorsement	Option
<a href="#">Declare an Endorsement</a>	

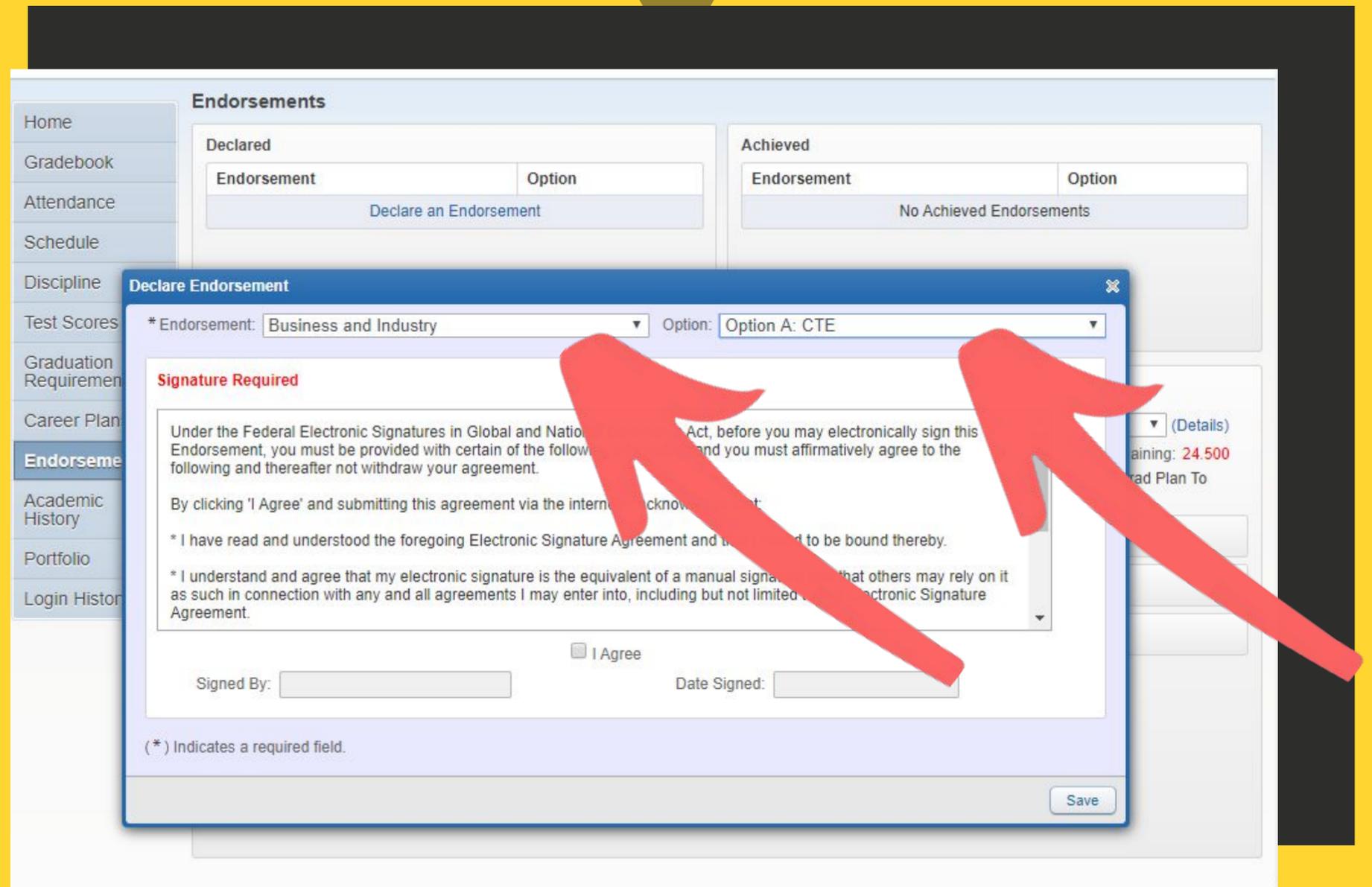
**Achieved**

Endorsement	Option
No Achieved Endorsements	



# Step Three:

**SELECT "DECLARE AN ENDORSEMENT"**



# Step Four:

FROM THE DROP-DOWN MENU SELECT:

- (1) AN ENDORSEMENT &
- (2) AN OPTION

**Declare Endorsement**

\* Endorsement:  Option:

**Signature Required**

Under the Federal Electronic Signatures in Global and National Commerce Act, before you may electronically sign this Endorsement, you must be provided with certain of the following information and you must affirmatively agree to the following and thereafter not withdraw your agreement.

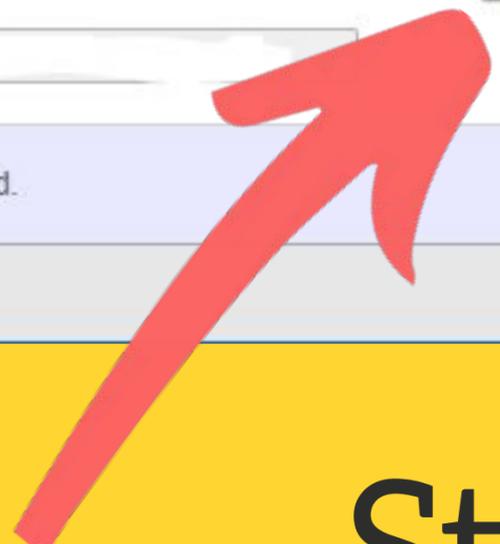
By clicking 'I Agree' and submitting this agreement via the internet, I acknowledge that:

- \* I have read and understood the foregoing Electronic Signature Agreement and that I intend to be bound thereby.
- \* I understand and agree that my electronic signature is the equivalent of a manual signature and that others may rely on it as such in connection with any and all agreements I may enter into, including but not limited to this Electronic Signature Agreement.

I Agree

Signed By:  Date Signed:

(\*) Indicates a required field.



# Step Five:

**CLICK "I AGREE" THEN PRESS "SAVE"**

Home  
Gradebook  
Attendance  
Schedule  
Discipline  
Test Scores  
Graduation Requirements  
**Career Plans**  
Endorsements  
Academic History  
Portfolio  
Login History

Career Plan for

Grade 10	Grade 11	Grade 12
Add Curriculum ▼2021 - 2022 AP II A - PreAP Subject: MATHEMATICS Grades: 11, 12 Credits: 0.500 APWHIST A Subject: SOC STUDIES Grades: 11, 12 Credits: 0.500 APWHIST B Subject: SOC STUDIES Grades: 11, 12 Credits: 0.500 Chem 1B-PreAP (10) Subject: SCIENCE Grades: 11, 12 Credits: 0.500	Add Curriculum ▼2021 - 2022 AP BIO B Subject: SCIENCE Grades: 11, 12 Credits: 0.500 English 3A/Ap Subject: ENGLISH Grades: 11, 12 Credits: 0.500 English 3B/Ap Subject: ENGLISH Grades: 11, 12 Credits: 0.500 PRE CAL A PREAP Subject: MATHEMATICS Grades: 11, 12 Credits: 0.500	Add Curriculum ▼2023 - 2024 AP-CHEM A Subject: SCIENCE Grades: 11, 12 Credits: 0.500 AP MicroEconomics Subject: ECON/FREE... Grades: 11, 12 Credits: 0.500 AP PHYS I A Subject: SCIENCE Grades: 11, 12 Credits: 0.500 AP PHYS I B Subject: SCIENCE Grades: 11, 12 Credits: 0.500 AP Physics II A Subject: SCIENCE Grades: 11, 12 Credits: 0.500

Area	Req	In Plan
Total	26.000	24.000
English Lang Arts	4.000	4.000
English II	1.000	1.000
English I	1.000	1.000
English III	1.000	1.000
Advanced English	1.000	1.000
Mathematics	4.000	4.000
Algebra I	1.000	1.000
Geometry	1.000	1.000
Advanced Mathematics	1.000	1.000
Mathematics Electives	1.000	1.000
Science	4.000	4.000
Biology	1.000	1.000
Integrated Phys & Chem...	1.000	1.000
Advanced Science	1.000	1.000
Science Electives	1.000	1.000
Social Studies	3.000	3.000
World History/World Ge...	1.000	1.000
US History	1.000	1.000
US Government	0.500	0.500
Economics	0.500	0.500
Physical Education	1.000	0.000
Languages Other Than E...	2.000	0.000
Fine Arts	1.000	0.000
General Electives	7.000	9.000

Requirements of Declared Endorsements

Business and Industry

Option A: CTE

Requirement

# Step Six:

## SELECT CAREER PLANS

Press OK on Message Box

Career Plan Templates...

You currently have no Career Plan records.

The district has setup templates you can use to help get you started with the process. To use a template, select one from the dropdown and click 'Select'.

OK

Gradebook  
Attendance  
Schedule

Prior to Grade 09  
Grade 09  
Grade 10

▼2019 - 2020

Add Curriculum

Add Curriculum

Graduation Requirements

Area	Req	In Plan
Total	26.000	1.000
English Lang Arts	4.000	0.000
English II	1.000	0.000
English I	1.000	0.000
English III	1.000	0.000
Advanced English	1.000	0.000
Mathematics	4.000	0.000
Algebra I	1.000	0.000
Geometry	1.000	0.000
Advanced Mathematics	1.000	0.000
Mathematics Electives	1.000	0.000
Science	4.000	0.000
Biology	1.000	0.000
Integrated Phys & Chem...	1.000	0.000
Advanced Science	1.000	0.000
Science Electives	1.000	0.000
Social Studies	3.000	0.000
World History/World Ge...	1.000	0.000
US History	1.000	0.000
US Government	0.500	0.000
Economics	0.500	0.000
Physical Education	1.000	0.000
Languages Other Than E...	2.000	1.000
Fine Arts	1.000	0.000
General Electives	7.000	0.000

Requirements of Declared Endorsements

Business and Industry

Option A: CTE

Requirement

Career Plan Templates

Career Plan Template: Agriculture-Animal Science

Template Details

Grad Years: 0000-9999

Diploma Type: Foundation plus Endorsement High School Program

Endorsement: Business and Industry

Endorsement Option: Option A: CTE

Grade 9	Grade 10	Grade 11	Grade 12
English I A Subject: ENGLISH Credits: 0.500	English II A Subject: ENGLISH Credits: 0.500	English III A Subject: ENGLISH Credits: 0.500	English IV A Subject: ENGLISH Credits: 0.500
English I B Subject: ENGLISH Credits: 0.500	English II B Subject: ENGLISH Credits: 0.500	English III B Subject: ENGLISH Credits: 0.500	English IV B Subject: ENGLISH Credits: 0.500
Spanish I A Subject: LANG OTH ... Credits: 0.500	Spanish II A Subject: LANG OTH ... Credits: 0.500	Algebra II A Subject: MATHEMATI... Credits: 0.500	ENVIRSYS Subject: SCIENCE Credits: 0.500
Spanish I B Subject: LANG OTH ... Credits: 0.500	Spanish II B Subject: LANG OTH ... Credits: 0.500	Algebra II B Subject: MATHEMATI... Credits: 0.500	ENVIRSYS Subject: SCIENCE Credits: 0.500

# Step Seven:

## SELECT A CAREER PLAN TEMPLATE

**Career Plan Templates**

Career Plan Template: Agriculture-Animal Science

Template Details

Grad Years: 0000-9999

Diploma Type: Foundation plus Endorsement High School Program

Endorsement: Business and Industry

Endorsement Option: Option A: CTE

Grade 9	Grade 10	Grade 11	Grade 12
<b>English 1 A</b> Subject: ENGLISH Length: SM - Sem... Credits: 0.500	<b>English 2 A</b> Subject: ENGLISH Length: SM - Sem... Credits: 0.500	<b>English 3 A</b> Subject: ENGLISH Length: SM - Sem... Credits: 0.500	<b>English 4 A</b> Subject: ENGLISH Length: SM - Sem... Credits: 0.500
<b>English 1 B</b> Subject: ENGLISH Length: SM - Sem... Credits: 0.500	<b>English 2 B</b> Subject: ENGLISH Length: SM - Sem... Credits: 0.500	<b>English 3 B</b> Subject: ENGLISH Length: SM - Sem... Credits: 0.500	<b>English 4 B</b> Subject: ENGLISH Length: SM - Sem... Credits: 0.500
<b>Spanish 1 A</b> Subject: LANG OTH ... Length: SM - Sem... Credits: 0.500	<b>Spanish 2 A</b> Subject: LANG OTH ... Length: SM - Sem... Credits: 0.500	<b>Algebra 2 A</b> Subject: MATHEMATI... Length: SM - Sem... Credits: 0.500	<b>Environmental S...</b> Subject: SCIENCE Length: SM - Sem... Credits: 0.500



**Step Eight:**  
**Click "Select" to apply template.**

You will now tailor your plan.



-Year-long courses will have an “A” class and a “B” class (i.e. English 1A and English 1B).

-Verify you make changes to both when adding or deleting in your plan.

-Students currently taking **advanced classes** are auto-enrolled into the next advanced course.

-All students are auto-enrolled in PE.

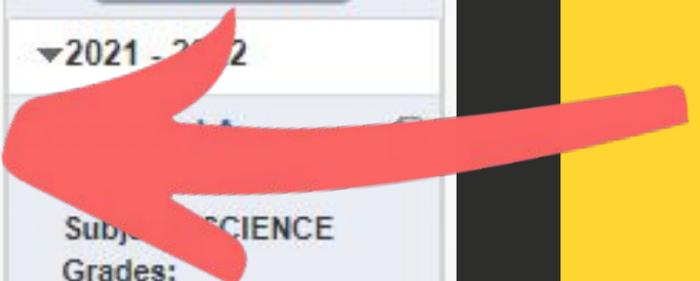
Coaches will move athletes into correct sport period.

PE will be replaced with Marching Band.

# All Students Must Have Four Basic Core Classes:

- English 1 **or** Pre-AP English 1
- Algebra 1 **or** Pre-AP Geometry
- Biology **or** Pre-AP Biology
- World History **or** AP Human Geography

Grade 09	Grade 10
<a href="#">Add Curriculum</a>	<a href="#">Add Curriculum</a>
▼2020 - 2021	▼2021 - 2022
<b>ALG IA</b>  <a href="#">Edit Grade Level</a> <a href="#">Remove Curriculum</a> Credits: 0.500	Subject: SCIENCE Grades: Credits: 0.500
<b>ALG IB</b>  Subject: MATHEMATI... Grades: Credits: 0.500	<b>Chemistry I B</b>  Subject: SCIENCE Grades: Credits: 0.500
<b>Art I A</b>  Subject: FINE ARTS Grades: Credits: 0.500	<b>Economics - 10</b>  Subject: SOC STUDI... Grades: Credits: 0.500
<b>Art I B</b>  Subject: FINE ARTS Grades: Credits: 0.500	<b>English II A</b>  Subject: ENGLISH Grades: Credits: 0.500
<b>Biology I A</b>  Subject: SCIENCE	<b>English II B</b>  Subject: ENGLISH



# Step Nine:

**TO CHANGE GRADE LEVELS/DELETE CLASSES FROM THE TEMPLATE, SELECT** 

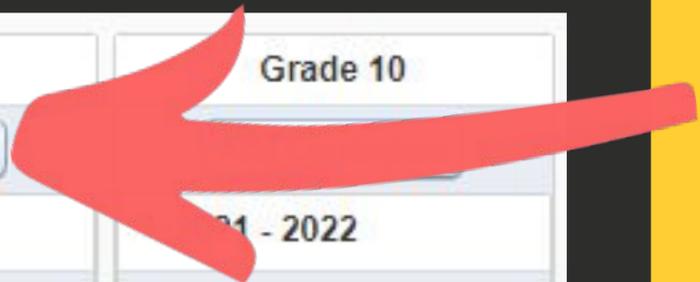
**(IF THERE IS NO OPTION TO DELETE, YOU HAVE BEEN AUTO-ENROLLED INTO THAT COURSE)**

# For Adding Classes:

**ENSURE YOU HAVE THE CORRECT COURSE ID NUMBER BY GOING**

	A	B	C	D	E	F	G	H																																						
1	<b>Course Reference Guide</b>																																													
2	8th Grade Course Selection																																													
3																																														
4	<b>Core Courses</b>			<b>LOTE</b>			<b>P.E.</b>																																							
5	<p>Notes: Students must have one English, Math, SS and Science for their 9th grade year. All current AP courses have been rolled over to the 9th grade year. If students are wanting to take an AP course, they must be referred to their counselor by their teacher in that specific course. The AP students that have been auto-enrolled will have to delete the on-level core that comes with the template.</p> <table border="1"> <thead> <tr> <th>Course Number</th> <th>Description</th> </tr> </thead> <tbody> <tr> <td>102501</td> <td>English 1A</td> </tr> <tr> <td>102502</td> <td>English 1B</td> </tr> <tr> <td>211501</td> <td>Algebra 1A</td> </tr> <tr> <td>211502</td> <td>Algebra 1B</td> </tr> </tbody> </table>		Course Number	Description	102501	English 1A	102502	English 1B	211501	Algebra 1A	211502	Algebra 1B		<p>Notes: Students must take 2 years of the same Foreign Language. We encourage students who have taken Spanish 2 to continue with Pre-AP Spanish 3.</p> <table border="1"> <thead> <tr> <th>Course Number</th> <th>Description</th> </tr> </thead> <tbody> <tr> <td>161501</td> <td>French 1A</td> </tr> <tr> <td>161502</td> <td>French 1B</td> </tr> <tr> <td>181501</td> <td>Spanish 1A</td> </tr> <tr> <td>181502</td> <td>Spanish 1B</td> </tr> <tr> <td>182501</td> <td>Spanish 2A</td> </tr> <tr> <td>182502</td> <td>Spanish 2B</td> </tr> <tr> <td>185501</td> <td>Pre-AP Spanish 3A</td> </tr> <tr> <td>185502</td> <td>Pre-AP Spanish 3B</td> </tr> </tbody> </table>		Course Number	Description	161501	French 1A	161502	French 1B	181501	Spanish 1A	181502	Spanish 1B	182501	Spanish 2A	182502	Spanish 2B	185501	Pre-AP Spanish 3A	185502	Pre-AP Spanish 3B		<p>Notes: Students must have 1 year of P.E. Students will be auto enrolled into the respective Boys/Girls P.E. Should a student not have P.E. listed, please add.</p> <table border="1"> <thead> <tr> <th>Course Number</th> <th>Description</th> </tr> </thead> <tbody> <tr> <td>502501</td> <td>Boys P.E. A</td> </tr> <tr> <td>502502</td> <td>Boys P.E. B</td> </tr> <tr> <td>512501</td> <td>Girls P.E. A</td> </tr> <tr> <td>512502</td> <td>Girls P.E. B</td> </tr> </tbody> </table>		Course Number	Description	502501	Boys P.E. A	502502	Boys P.E. B	512501	Girls P.E. A	512502	Girls P.E. B
Course Number			Description																																											
102501			English 1A																																											
102502			English 1B																																											
211501			Algebra 1A																																											
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185501	Pre-AP Spanish 3A																																													
185502	Pre-AP Spanish 3B																																													
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7																																														
8																																														
9																																														
10																																														
11																																														
12																																														
13							<b>JROTC</b>																																							
14							<p>Notes: If a student selects Public Services, Option B, it will auto fill the JROTC courses. However, a student can also select the JROTC course.</p>																																							
15																																														
16																																														
17																																														

Grade 09	Grade 10
<a href="#">Add Curriculum</a>	<a href="#">Add Curriculum</a>
▼2020 - 2021	2021 - 2022
<b>ALG IA</b>  <a href="#">Edit Grade Level</a> <a href="#">Remove Curriculum</a> Credits: 0.500	<b>Chemistry I A</b>  Subject: SCIENCE Grades: Credits: 0.500
<b>ALG IB</b>  Subject: MATHEMATI... Grades: Credits: 0.500	<b>Chemistry I B</b>  Subject: SCIENCE Grades: Credits: 0.500
<b>Art I A</b>  Subject: FINE ARTS Grades: Credits: 0.500	<b>Economics - 10</b>  Subject: SOC STUDI... Grades: Credits: 0.500
<b>Art I B</b>  Subject: FINE ARTS Grades: Credits: 0.500	<b>English II A</b>  Subject: ENGLISH Grades: Credits: 0.500
<b>Biology I A</b>  Subject: SCIENCE	<b>English II B</b>  Subject: ENGLISH



# Step Ten: TO ADD CLASSES



Curriculum Maintenance

Filter By:  Graduation Requirement Area  Endorsement Requirement  No Filter

Requirement:

Grade: 09

Key	Description	Entity
0A0001	Prin Ag, Food, Nat Resources	000
0A0002	Prin Ag, Food, Nat Resources	000
0A5001	Wildlife Eco Mgmt A	000
0A5002	Wildlife Eco Mgmt B	000
0A5301	Floral Design A	000
0A5302	Floral Design B	000
0B0001	Princ of Busin, Mktng, & Fin A	000
0B0002	Prin of Bus,Mar,Fin B	000
0B00D1	Princ BMF DC	000
0B1000	Touch Data Entry	000

Search:

# Step Eleven:

ENTER THE COURSE ID IN THE "SEARCH" FIELD, HIT ENTER, SELECT CORRECT COURSE AND THEN SELECT SAVE.

FOLLOW THE SAME STEPS TO ADD THE B COURSE.

SIGN UP FOR BOTH "A" AND "B" SEMESTERS FOR A ONE CREDIT CLASS

Curriculum Maintenance

Filter By:  Graduation Requirement Area  Endorsement Requirement  No Filter

Requirement:

Grade: 09

Key	Description	Entity
161501	French 1 A	000

Search: 161501

**Step Twelve:**  
**COUNT COURSES IN 9<sup>TH</sup> GRADE YEAR,**  
**SHOULD EQUAL 8 TOTAL COURSES**  
**(IF YOU COUNT EACH “A” AND “B”, YOU**  
**WILL HAVE 16)**



Grade 09 Total Credit: 8.500	Grade 10 Total Credit: 5.000
<p>Add Curriculum</p> <p>▼ 2021 - 2022</p> <p>Algebra 1 A </p> <p>Subject: MATHEMATI... Grades: Credits: 0.500</p> <p>Algebra 1 B </p> <p>Subject: MATHEMATI... Grades: Credits: 0.500</p> <p>Art I A </p> <p>Subject: FINE ARTS Grades: Credits: 0.500</p> <p>Art I B </p> <p>Subject: FINE ARTS Grades: Credits: 0.500</p> <p>Biology A </p> <p>Subject: SCIENCE Grades: Credits: 0.500</p> <p>Biology B </p>	<p>Add Curriculum</p> <p>▼ 2022 - 2023</p> <p>Chemistry A</p> <p>Subject: SCIENCE Grades: Credits: 0.500</p> <p>Chemistry B</p> <p>Subject: SCIENCE Grades: Credits: 0.500</p> <p>Economics - 10</p> <p>Subject: SOC STUD Grades: Credits: 0.500</p> <p>English 2 A</p> <p>Subject: ENGLISH Grades: Credits: 0.500</p> <p>English 2 B</p> <p>Subject: ENGLISH Grades: Credits: 0.500</p> <p>Geometry A</p>



**AT THIS POINT, GET YOUR TEACHER OR COUNSELOR INVOLVED.**

**IF YOU DO NOT HAVE 8 COURSES, THEY WILL ASSIST YOU IN ADDING MORE. THEY WILL ALSO ENSURE THAT YOU HAVE THE CORRECT 8.**

**DO NOT MAKE ANY CHANGES AFTER THEY COMPLETE THEIR CHECK!**

**PLEASE WAIT QUIETLY AND BE PATIENT. THIS IS A GREAT TIME TO REVIEW ALL FUTURE COURSES.**

**WHEN FINISHED, CLOSE OUT. IT SAVES  
AUTOMATICALLY.**



# Step Thirteen:

VERIFY GRADUATION REQUIREMENTS ARE MET.

Graduation Requirements				
Area	Req	In Plan		
Total	26.000	26.000		✓
English Lang Arts	4.000	4.000		✓
+ English II	1.000	1.000		✓
+ English I	1.000	1.000		✓
+ English III	1.000	1.000		✓
+ Advanced English	1.000	1.000		✓
Mathematics	4.000	4.000		✓
+ Algebra I	1.000	1.000		✓
+ Geometry	1.000	1.000		✓
+ Advanced Mathematics	1.000	1.000		✓
+ Mathematics Electives	1.000	1.000		✓
Science	4.000	4.000		✓
+ Biology	1.000	1.000		✓
+ Integrated Phys & Chem...	1.000	1.000		✓
+ Advanced Science	1.000	1.000		✓
+ Science Electives	1.000	1.000		✓
Social Studies	3.000	3.000		✓
+ World History/World Ge...	1.000	1.000		✓
+ US History	1.000	1.000		✓
+ US Government	0.500	0.500		✓
+ Economics	0.500	0.500		✓
+ Physical Education	1.000	1.000		✓
+ Languages Other Than E...	2.000	2.000		✓
+ Fine Arts	1.000	1.000		✓
+ General Electives	7.000	7.000		✓

Graduation Requirements				
Area	Req	In Plan		
Total	26.000	25.500		
English Lang Arts	4.000	4.000		✓
+ English II	1.000	1.000		✓
+ English I	1.000	1.000		✓
+ English III	1.000	1.000		✓
+ Advanced English	1.000	1.000		✓
Mathematics	4.000	3.500		
+ Algebra I	1.000	0.500		
+ Geometry	1.000	1.000		✓
+ Advanced Mathematics	1.000	1.000		✓
+ Mathematics Electives	1.000	1.000		✓
Science	4.000	4.000		✓
+ Biology	1.000	1.000		✓
+ Integrated Phys & Chem...	1.000	1.000		✓
+ Advanced Science	1.000	1.000		✓
+ Science Electives	1.000	1.000		✓
Social Studies	3.000	3.000		✓
+ World History/World Ge...	1.000	1.000		✓
+ US History	1.000	1.000		✓
+ US Government	0.500	0.500		✓
+ Economics	0.500	0.500		✓
+ Physical Education	1.000	1.000		✓
+ Languages Other Than E...	2.000	2.000		✓
+ Fine Arts	1.000	1.000		✓
+ General Electives	7.000	7.000		✓

MISSING EITHER  
"A" OR "B"  
COURSE

# Review Process

- COUNSELORS WILL REVIEW PLANS DURING SPRING SEMESTER
- PARENTS WILL CONFIRM CAREER PLAN THROUGH SKYWARD
- COURSES IN THE CAREER PLAN WILL BE USED TO CREATE COURSE REQUESTS AND FUTURE CLASS SCHEDULE(S)



**Galena Park ISD**  
CAREER & TECHNICAL EDUCATION

[WWW.GALENAPAKISD.COM/CTE](http://WWW.GALENAPAKISD.COM/CTE)

